

**Spring Branch FFA
Alumni Association**

Show & Sale Rules
2024-2025



Dear Students and Parents,

Welcome new and returning Spring Branch FFA Chapter and Alumni Association members to another fun and event-filled year at the Agricultural Science Center (Ag Center). Our **47th Annual Show & Sale on February 6-8, 2025**, allows our students to demonstrate what they have learned and worked on throughout the year and gives our community a chance to support the hard work of these fine young men and women.

The Spring Branch FFA Show & Sale is sponsored and administered each year by the Alumni Association. Hosting a successful Show & Sale requires significant effort from all of our students, their parents, and our community. There are many opportunities where your talents are needed to make the 2025 Show & Sale a success. We cannot do this without your help. Below are some of the committees that could use your assistance:

- Publicity and Social Media
- Communications
- Sporting Clays Fundraiser
- Ag Center Work Days and Grounds
- 100 Club Committee
- Rules Committee
- Senior Scholarships Coordination
- Special Events/Committees
- Annual Show & Sale Event
 - Fundraising
 - Show Book - Ad Mgmt. and Publishing
 - Buckle and Banner Coordination
 - Decorations Coordination/Setup
 - Silent Auction Coordination/Setup
 - Buyer/Donor Relations
 - Thank You Notes Committee

The Sale will again include a live auction of student projects and the Scholarship Quilt, a silent auction showcasing student non-livestock projects, donated items, services, and events, and plenty of good food, fun, fellowship and excitement as our student's take their projects across the auction block.

We are excited that you have taken the time to come and learn more about the Spring Branch FFA and how your student and your family can get involved. We hope to see you at all of our upcoming events this year. If you have any questions, please feel free to contact one of our Executive Board members.

Sincerely,

Spring Branch FFA Alumni Executive Board

Spring Branch FFA Alumni Association

P.O. Box 431871

Houston, TX 77243-1871

SBFFAalumni.com

2024-2025 Alumni Executive Board

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Libby Jenkins	ShoWorks Chair Elect	sbffa.show.elect@gmail.com	(832) 766-7004

Spring Branch FFA Alumni Association is a 501(c)3 non-profit organization whose membership is made up of parents, friends and past students of the Spring Branch FFA Chapter. Our sole mission is to directly support the students and activities of the local FFA chapter.

Through our primary fundraising event - the annual Spring Branch FFA Show & Sale - we are able to financially support a variety of chapter activities, help our students attend FFA leadership camps and conferences, grant scholarships to our seniors, and so much more. We rely on the support of the local community to help us in these efforts.

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IMPORTANT DATES 2024 - 2025

The following list contains all of the known events and deadlines as of mid-August. The OFFICIAL calendar is maintained on the AET Calendar tab of the Spring Branch FFA Chapter website (www.SpringBranch.ffa.now.org). Please be sure to bookmark that page and visit it often to ensure you are well informed.

Dates, times and locations are subject to change. Updated information will be circulated by email, and will also be discussed at monthly Alumni meetings. Please watch your inbox for important information coming from the Alumni.

Important Notes:

- **MANDATORY events are in fact MANDATORY. Failure to attend a mandatory event without prior approval for an excused absence may result in fines and/or forfeiture of ability to participate in Show & Sale.** Check-in and check-out signatures are required at all mandatory events to enforce the full participation in such events.
- **DEADLINES with a stated date and time are in fact DEADLINES. Failure to meet a deadline by the stated time may result in fines.**
- **Please see General Rules 3 for full details on fines and forfeitures associated with MANDATORY events.**
- If an event is not marked as "Mandatory" or "Deadline", it is not compulsory.

Excused Absences:

Exhibitors may request an excused attendance for any mandatory event no less than 7 days prior to the event. Failure to obtain advance approval for an excused attendance may result in fines or forfeiture of the ability to participate in Show & Sale, in accordance with stated Rules.

- For school-related scheduling conflicts, Exhibitor must provide reason for their inability to attend the mandatory event via email to the ASTs. Upon approval by ASTs, Exhibitor must forward approval email to Alumni President (sbffa.alumni.president@gmail.com) no less than 7 days prior to the event.
- For any other scheduling conflicts, Exhibitor must request approval from the Executive Board by sending email to Alumni President (sbffa.alumni.president@gmail.com) no less than 7 days prior to the event. The Executive Board will determine if the absence will be excused and will provide written response.

MANDATORY EVENTS			
Date	Event	Attendees P= Parent S= Student	Critical Notes
Mon, Aug 26 5:30 PM	Livestock Meeting Mandatory for any student who has not shown for two years	P S	Guthrie
Mon, Sep 16	High School Projects only - Livestock Registration Paperwork and Payment <ul style="list-style-type: none"> Registration required for ALL Market and Breeding Animals in ShoWorks prior to arrival Animal Orders Payment and Dues Alumni Registration ALL required forms (see checklist in Section 3 at back of this book) 	P S	Guthrie
Tue, Sep 17	Jr. FFA Member Projects only - Livestock Registration Paperwork and Payment	P S	Guthrie
Thu, Sep 19 3:30PM	2nd Project Payment and Form due to AST	S	Ag Farm
TBD	Work Day ALL Exhibitors (Livestock) are <u>required</u> to attend.	P S	Will be based on species
TBD - Week of Oct 7	Livestock Delivery and Selection - Lambs, Goats, Swine	S	
Wed, Oct 16 3:30PM - Last Day	FFA and Junior FFA Membership Registration <i>Note: If not already completed at livestock registration.</i>	S	DEADLINE 3:30PM SHARP
Tue, Nov 12 6:15PM	Show & Sale Book - Ad Orders, Payments, and Ad Artwork. <i>Note: Required for Livestock Exhibitors.</i>	S	Guthrie
Tue, Nov 12 6:15PM	2025 SBFFA Non-Livestock Show Registration, Payments and Required Forms <i>Note: Registration in ShoWorks required and student must have been previously registered as FFA or Junior FFA Member by Membership Registration deadline.</i>	P S	DEADLINE at 6:15PM SHARP Guthrie

Show & Sale Rules

Wed, Nov 27 In Class	Last Day to say FFA Creed in class and order your Blue FFA Jacket.	S	DEADLINE In Class
Fri, Dec 20	No Pass/No Show	S	
TBD	Deliver Show Books to ad purchasers once Show Books are printed and ready for pickup. Students will have 14 days to deliver Show Books.	S	
Wed, Jan 22	All Exhibitors must have earned 1/3 of their Student, Chapter and Community Development activity points by this date in order to be eligible to participate in Show & Sale.	S	High School students must have earned at least 1 point of each color
TBD	Thank You Note Rough Draft Submission Note: Handwritten Thank You Note Rough Draft must be submitted by the end of the Mandatory Pre-Show Workday Shift.	S	DEADLINE at TBD
TBD	Work Day (Shift 1 OR Shift 2) <i>Note: Signup for either 8:15-10:00AM shift or 11:45-1:15PM shift.</i> Pre-Show Meeting ALL students (Livestock <u>and</u> Non-Livestock) <u>AND</u> Parent/Guardian are <u>required</u> to attend. **Show Book should be available to distribute for delivery to Ad Purchasers.	P S	MANDATORY ATTENDANCE
Tue, Feb 4 3:30-5:30 PM	SBFFA Non-Livestock Check-in <i>EXCEPT Food. Food check-in is next day.</i>	S	DEADLINE 5:30PM SHARP Ag Farm
Wed, Feb 5 3:30-4:30 PM	Non-Livestock (Food) Check-in		DEADLINE 4:30PM SHARP Ag Farm
Wed, Feb 5 3:30-5:30 PM	Spring Branch FFA Livestock Check-in	P S	DEADLINE 5:30 PM SHARP Ag Farm
Wed, Feb 5 4:30 - finished	Spring Branch FFA Non-Livestock Judging and presentations	S	Ag Farm
Thu, Feb 6	Spring Branch FFA Show (Judging Event)	P S + Guests	

Important Dates 2023-2024

Fri, Feb 7	Spring Branch FFA Show (Judging Event)	P S + Guests	
Sat, Feb 8	Spring Branch FFA Sale (Auction Event)	P S + Guests	
Sun, Feb 9	Show & Sale Cleanup Work Day ALL Exhibitors (Livestock and Non-Livestock).	P S	
Tue, Feb 25 9:30 AM	AST Pen Check - Note: If the pen does NOT pass AST check, exhibitor will lose full pen deposit		DEADLINE at 9:30AM SHARP
TBD	Deliver Buyer's Plaques Note: Signed delivery forms must be emailed to sbffa.secretary@gmail.com by 6:15pm	S	DEADLINE at TBD
Mar TBD	All handwritten Thank You Notes submitted	S	DEADLINE at TBD
Mon, Mar 3 6:15PM	Deliver Processed Poultry/Rabbits to Buyers Note: Signed delivery forms must be emailed to sbffa.secretary@gmail.com by 6:15pm	S	DEADLINE at 6:15pm SHARP
Tue, Mar 18 6:15PM	Thank You Note Re-writes submitted	S	DEADLINE at 6:15PM SHARP
April - TBD	Cattle Meeting for 2025-2026 School Year Cattle Exhibitors <u>AND</u> Parent/Guardian are <u>required</u> to attend.	P S	MANDATORY ATTENDANCE
April - TBD	DEADLINE for Steer Payment #1 Note: for 2025-2026 School Year		DEADLINE @ TBD
May - TBD	DEADLINE for Steer Payment #2 Note: for 2025-2026 School Year	P S	DEADLINE @ TBD
Aug - TBD	DEADLINE for Turkey payment Note: for 2025-2026 School Year		

2025 SHOW & SALE SCHEDULE OF EVENTS

A preliminary schedule of events will be posted by December 10, 2024. The official schedule will be confirmed and presented at the Mandatory Pre-Show Meeting.

REQUIREMENTS FOR EXTRACURRICULAR ACTIVITIES: THE “NO PASS /NO SHOW” RULE

FFA members attend conventions, leadership and career development events, progress/prospect shows, and other activities such as Show & Sale, which are all extracurricular activities. Participation in FFA events is subject to a state law that is commonly known as the “No Pass, No Play” rule.

No Pass/No Play became law in 1984 (68th Texas Legislature) and was modified in 1995 (74th Texas Legislature). Generally, the law requires that students have passing grades in each class in order to continue participation in extracurricular activities. If a student receives one failing grade on his/her report card during a grading period, that student is ineligible to participate in extracurricular activities until the failing grade or grades are improved to passing levels. No Pass/No Play affects all students involved in extracurricular activities in all Texas school districts.

A “No Pass/No Play” suspension is at least 3 weeks. Grades are reviewed every three weeks and a suspension is removed if all applicable grades are equal to or exceed 70 on a scale of 100. The FFA student’s principal and teachers determine eligibility. Refer to **Texas Education Code - Section 33.081. Extracurricular Activities** for the specific requirements of the law.

If an Exhibitor fails to remain eligible under the No Pass/No Play rules, he/she will not be allowed to show or auction his/her project through the Spring Branch FFA Project Show & Sale. The mandate of this state law will be followed with no exceptions.

Ignorance of the rules is not a defense to No Pass/No Play. No one, including Exhibitors who are not in an agricultural science class at the time of Show & Sale, can plead ignorance of the rules.

I. GENERAL RULES AND REGULATIONS

Participation and Eligibility

1. Livestock and Non-Livestock Exhibitors participating in the Spring Branch FFA Show & Sale (Show & Sale) must meet the following requirements:
 - A. Exhibitor must be either a Spring Branch FFA or Spring Branch Junior FFA “member in good standing.” FFA and Junior FFA membership requirements are defined in the Spring Branch FFA Membership Handbook.
 - B. At least one of the Exhibitor’s parents or guardians must join the Spring Branch FFA Alumni Association (“Alumni” or “Alumni Association”).
 - C. An Exhibitor is defined as a Student who completes check-in with a project at Show check-in.
2. An Exhibitor who completes graduation requirements in December is not eligible to participate in Show & Sale.
3. **Failure to attend any mandatory event by the student or parent/guardian (or other responsible adult with prior approval) will result in a fine for the student to participate in Show & Sale, as listed in Fines #23**
 - A. Students may be excused from participation in a mandatory Show & Sale event by Executive Board for any reason. All excused absences must be documented in writing or by email 7 days prior to the absence for known, scheduled conflicts.
 - B. If the student or parent/guardian arrives late for or leaves early from a mandatory event, fines will be assessed as set forth in General Rules #23.
4. Students must meet local and state eligibility requirements to participate in the Show & Sale, including but not limited to Texas Education Code – Section 33.081 Extracurricular Activities (No Pass, No Play Rule). In accordance with the district UIL calendar.
5. A student placed in out-of-school suspension or Disciplinary Alternative Education Program (DAEP) during the current school year will not be permitted to exhibit or sell his/her project and the Spring Branch Agricultural Center Rules and Procedures will govern removal of the Exhibitor’s animal(s).
6. Any animal not present at livestock check-in that was purchased for Show & Sale must have prior approval from the Executive Board to withdraw from Show & Sale. Should the student choose to remove a market livestock project from Show & Sale, the student may not be allowed to purchase a Show & Sale animal for the following year. Eligibility in the Show & Sale for subsequent years is at the discretion of the Executive Board.

I. General Rules and Regulations

7. No Exhibitor substitutions will be allowed except for medical reasons confirmed by a practicing medical doctor, mandatory academic activities or with Executive Board approval prior to show time. All substitute Exhibitors must be an existing Exhibitor.
8. All Exhibitors (Livestock and Non-Livestock) must have earned one-third of the total required Student (blue), Chapter (yellow) and Community Development (green) activity points two weeks prior to the first livestock check-in for the Show & Sale in order to be eligible to participate in the Show & Sale. For High School students, they must have earned 1 point of each color.

Show Book

9. **Students with Livestock projects who are eligible to participate in the Show & Sale are required to sell advertisements for the Show Book or make a cash donation (or a combination thereof) of at least \$350. Junior FFA Members are required to raise at least \$250.**
 - A. **Family Discount:** For families with multiple Livestock students, the above dollar requirements are decreased by \$50 per student.
 - B. **Deadline:** COMPLETED ad forms, ad artwork and funds must be turned in to the Alumni Treasurer or other specifically designated Alumni members on or before the date and time specified in the Important Dates section. DO NOT TURN IN MONEY TO THE ASTs. Artwork/Ads turned in after this date are not guaranteed to be placed in the Show Book.
 - C. **Deduction Option:** Students who do not meet the minimum required sales may choose to have the remaining amount deducted from their Show & Sale check, provided they sell at least one ad or make a partial donation of any amount. When choosing this option, student must provide written notice to the designated Alumni member by the same deadline as detailed in Rule 10B.
 - D. Students who fail to meet the minimum amounts or provide written notice of their intention to take the Deduction Option by the calendar deadline will not be allowed to enter their Livestock projects in the Show & Sale.
10. Students who sold ads must deliver Show Books to their Ad Buyers. The student must be in official dress when delivering the Show Books and must obtain a signed and dated Show Book Buyer's Receipt within fourteen (14) days after being notified by e-mail from the Alumni Association that the Show Books are available and ready to be picked up for delivery. These receipts must be returned to the Alumni Association by (a) legible scan or photograph sent by e-mail to sbffa.secretary@gmail.com, or (b) as otherwise expressly directed by the Executive Board.

Payments to Exhibitors

11. Add-ons can only be received by Exhibitors.
12. Proceeds from Livestock and Non-Livestock projects sold in the Live and Silent Auctions and Premiums described in the Non-Livestock Rules and earned by Exhibitors are distributed to the Exhibitor.
 - A. All checks and donations from Buyers or Donors will be made payable to the Spring Branch FFA Alumni, not to the individual Exhibitor or the chapter.
 - B. Exhibitors are eligible to receive "Add-Ons" through a specified date, to be determined. An Add-On is a donation by a Buyer or Donor to support the Exhibitor.
 - C. A 10% commission fee will be charged by the Alumni Association on all Live Auction and Silent Auction sales for Livestock and Non-Livestock projects. An 8% service fee will be charged by the Alumni Association on all Add-Ons.
 - D. The Exhibitor will be presented with a check as described in this General Rules #12 reflecting the net proceeds earned by the Exhibitor and net of any fines and deductions assessed in accordance with General Rules #23.
13. All Exhibitors (Livestock and Non-Livestock) will receive their Auction and Premium checks at the SBFFA Chapter Banquet to the extent each Exhibitor's Buyer(s) and/or Donor(s) payments have cleared the bank prior to this date. Additionally, ASTs and Alumni Executive Board will acknowledge that Exhibitors have completed the following criteria before Auction checks are issued:
 - A. Thank You cards are written to the Exhibitor's Buyer(s) and/or donor(s) and turned in to the Executive Board by the set date/time specified in the Important Dates section or fines will be incurred until the Thank You cards are completed.
 - B. A return receipt signed by the recipient of these items is required for the delivery of Show & Sale Books, Buyer Plaques, and processed poultry & rabbits.
 - C. Exhibitors have completed the required Student, Chapter and Community Development activities (if any) as stated in the Spring Branch FFA Membership Handbook, Chapter Activities, Show & Sale Participation.
 - D. A completed W-9 form with Exhibitor information including a valid Social Security number or individual tax ID number is on file with the Spring Branch FFA Alumni Association.
 - E. The Exhibitor has not violated a rule in this Membership Resource Guide that would result in disqualification.

Buyer Recognition

14. All Exhibitors (Livestock and Non-Livestock) must hand-write Thank You notes to all Buyer(s) and Donor(s) on Alumni-provided note cards. This includes Livestock and Non-Livestock Buyers, Silent Auction Buyers, and Add-on Donors regardless of the amount of the contribution. In addition, Champion Exhibitors (Grand, Reserve Grand and Showmanship) and Non-Livestock High Point Exhibitor must write thank you notes to their Buckle & Banner Sponsor(s).
 - A. Thank You note rough drafts, final drafts, and final notes ready for mailing are due by the dates specified in Important Dates. Specific instructions will be provided to Exhibitors on how the notes must be given to the Alumni.
 - B. Thank You Note packet will not be given to the exhibitor until a Thank You Note rough draft has been received by the Thank You Note Chair.
 - C. Final Thank You notes turned in late will be subject to the fines described in General Rules #23.
 - D. Final Thank You notes must be neatly written in black ink in the format specified by the Alumni or they will be returned to the Exhibitor and must be re-written by the Exhibitor.
 - E. Satisfactory completion of all Thank You notes is a requirement for Exhibitors to receive their Auction checks at the SBFFA Chapter Banquet.
 - F. Exhibitors are not required to write a Thank You Note for Add-on amounts of less than \$10.
15. Buyer plaques must be delivered to the Buyer of any Live Auction item (not including resale Buyers) by the Exhibitor whose item is purchased at Live Auction. The Exhibitor must be in Official Show & Sale Dress (see General Rule #16) when delivering the Buyer plaques and must obtain a signed and dated Buyer's Receipt within ten (10) days after being notified by e-mail from the Alumni Association that the Buyer plaques are available and ready to be picked up for delivery. These receipts must be returned to the Alumni Association by legible scan or photograph sent by e-mail to sbffa.secretary@gmail.com or as otherwise expressly directed by the Executive Board.

Official Show & Sale Dress

16. All Exhibitors (Livestock and Non-Livestock) must be neatly dressed with no facial hair (unless prohibited by Exhibitor's religious restriction) as described below for all Show & Sale events except Check-In, set-up and clean-up. This includes delivery of processed poultry and rabbits, Buyer Plaques, Buyer Baskets and Show Books.

Show & Sale Rules

- A. FFA members must exhibit and sell their projects in Official Show & Sale Dress, as described in the Spring Branch FFA Membership Handbook, with the following exceptions: black slacks or black jeans and plain black belts are allowed for both boys and girls.
- B. Junior FFA members must exhibit and sell their projects in Official Show & Sale Dress, as described in the Spring Branch FFA Membership Handbook, with the following exceptions: (1) black slacks or black jeans and plain black belts are allowed for both boys and girls, and (2) no official FFA jacket or tie is required.
- C. No ornamentation is allowed on clothing, belts or shoes/boots. Faded pants and skirts may not be worn.
- D. **The Executive Board will enforce the dress requirements. Exhibitors not in conformance will not be allowed to exhibit or participate in the Show & Sale.**

Judging and Placing

- 17. A slate of at least 3 judges per species of Livestock and Division of Non-Livestock will be provided to the Alumni at least 2 weeks prior to being voted on by the Alumni at the April Alumni Meeting. The Executive Board will select judges from the Alumni-approved slate. The same judge will not be used for the same Division in consecutive years. Identity of final selected judges will be posted on website as soon as reasonably practical after selection.
- 18. All decisions of the Judges will be final.
- 19. Projects will be placed as follows (Livestock and Non-Livestock):

Division	Placings
<p>Livestock:</p> <ul style="list-style-type: none"> • All Species 	<ul style="list-style-type: none"> • Grand Champion of each Species • Reserve Grand Champion of each Species • 1st, 2nd, 3rd, 4th, ... through last place entry of each Class
<p>Non-Livestock:</p> <ul style="list-style-type: none"> • Ag-Mechanics • Horticulture • Creative Arts • Food 	<ul style="list-style-type: none"> • Grand Champion of each Division • Reserve Grand Champion of each Division • 1st, 2nd, 3rd, 4th Place of each Class • Remaining entries are deemed "Participation" only

I. General Rules and Regulations

Non-Livestock: <ul style="list-style-type: none">• Photography	<ul style="list-style-type: none">• 1st, 2nd, 3rd, 4th Place Overall of the Division• 1st, 2nd, 3rd, 4th Place of each Class• Remaining entries are deemed "Participation" only
Non-Livestock: <ul style="list-style-type: none">• Agriscience Fair	<ul style="list-style-type: none">• 1st, 2nd, 3rd, 4th Place Overall of the Division• No Placements within each Category• Remaining entries are deemed "Participation" only

Show & Sale Rules

20. Buckles and Banners will be awarded as follows:

Division Awards				Class Awards[^]
Division/Class	Grand Champion	Reserve Grand Champion	Showmanship*	Placement
Steer	Buckle & Banner	Buckle & Banner	Buckle (Grand & Reserve)	Ribbon
Swine	Buckle & Banner	Buckle & Banner	Buckle (Grand & Reserve)	Ribbon
Lamb	Buckle & Banner	Buckle & Banner	Buckle (Grand & Reserve)	Ribbon
Goat	Buckle & Banner	Buckle & Banner	Buckle (Grand & Reserve)	Ribbon
Turkey	Buckle & Banner	Buckle & Banner	n/a	Ribbon
Broilers	Buckle & Banner	Buckle & Banner	n/a	Ribbon
Meat Pen Rabbits	Buckle & Banner	Buckle & Banner	n/a	Ribbon
Breeding Heifers	Buckle & Banner	Buckle & Banner	Buckle (Grand & Reserve)	Ribbon
Ag-Mechanics	Buckle & Banner	Banner only	n/a	Ribbon
Horticulture	Buckle & Banner	Banner only	n/a	Ribbon
Creative Arts	Buckle & Banner	Banner only	n/a	Ribbon
Food	Buckle & Banner	Banner only	n/a	Ribbon
Non-Livestock High Point	Buckle only	n/a	n/a	n/a

*Showmanship may be judged in two categories: (i) Grand Champion Showmanship, and (ii) Reserve Champion Showmanship. See Livestock Rule # 23.

[^]Placements awarded in accordance with General Rule 19. No awards given for Participation.

Limits on Entries

21. Number of projects allowed:
 - A. Non-Livestock:
 - i. Exhibitors may enter a maximum of ten (10) Non-Livestock projects (one per Class).
 - B. Livestock
 - i. Each FFA Member is allowed to purchase two (2) Market Livestock projects with no more than one (1) per species with the exception of chickens and turkeys.
 - ii. Each Junior FFA Member is allowed to purchase one (1) Market Livestock project to exhibit in the Show.

22. Multiple entries by an individual Exhibitor in the same Livestock Species or Non-Livestock Class will not be permitted; however, this Rule will not prohibit an Exhibitor from showing a Market Steer and a Breeding Heifer.

Show & Sale Rules

Fines

23. There is a fine system in place to ensure that all requirements of the Exhibitor and parent/guardian are met. These fines are deducted from student checks at end of the school year and credited to the Alumni Association unless otherwise stated. The fines are as follows:

Requirement	Fines and Consequences
<p>A. Attend Mandatory Work Days:</p> <p>The student must attend all applicable MANDATORY Work Days. The student must sign in and sign out or fines will be assessed. Note that all students must be in the Show Barn bleachers at the time specified or a fine will be assessed.</p>	<p>Being late or leaving early to any applicable Mandatory Work Day will result in a fine of \$75.00 for each half-hour or partial half-hour missed, with a maximum partial-day fine of \$250.00.</p> <p>Failure of Exhibitor to attend this MANDATORY event will result in a fine of \$250.</p>
<p>B. Attend Show & Sale Days:</p> <p>Exhibitor must attend the full duration of Sale Day. The exhibitor must sign in and sign out on Sale Day. Note that all Exhibitors must be in the designated area at the time specified.</p> <p>*Friday Auction set-up will consist of Thursday Exhibitors. Saturday Sale Day set-up will consist of Friday Exhibitors.</p> <p>**Students who only exhibit a Heifer and/or Non-Livestock that did not make the live auction are exempt from Auction set-up (Friday night or Saturday morning).</p>	<p>Being late or leaving early on Sale Day will result in a fine of \$25.00 for each half-hour or partial half-hour missed, with a total absence resulting in a minimum fine of the greater of \$200.00 or 10% of the absent Exhibitor's gross sales (including add-ons), but in no event shall such fine exceed \$1,000.00.</p> <p>Failure of Exhibitor to be present on Sale Day when their lot is called will result in that lot not selling in auction.</p>
<p>C. Attend Show & Sale Clean-Up Work Day:</p> <p>Exhibitor must attend the full duration of the Show & Sale Clean-Up Work Day. The Exhibitor must sign in and sign out or fines will be assessed. Note that all Exhibitors must be in the Show Barn bleachers at the time specified or a fine will be assessed.</p>	<p>Being late or leaving early on Show & Sale Clean-Up Work Day will result in a \$50.00 fine per hour or portion thereof missed, with a total absence resulting in a minimum fine of the greater of \$200.00 or 10% of the absent Exhibitor's gross sales (including add-ons), but in no event shall such fine exceed \$1,000.00.</p> <p>Failure of Exhibitor to attend this MANDATORY event will result in Exhibitor's</p>

I. General Rules and Regulations

Requirement	Fines and Consequences
	check being held until approved make-up day has occurred with ASTs.
<p>D. Deadline to Deliver Show Books to all Ad Buyers:</p> <p>In accordance with General Rule 10, student must deliver a Show Book to all ad buyers within fourteen (14) days of being notified that books are available and ready to be picked up. Adjustments from this delivery timeline may be approved by the Executive Board.</p>	<p>Failure to provide proof of delivering to all Ad Buyers by calendar deadline will result in a \$50 fine and \$5.00 for each following day.</p>
<p>E. Deadline to Deliver Processed Broilers, Turkeys and Rabbits:</p> <p>In accordance with Auction Rule 12, Turkey, Broiler and Rabbit Exhibitors must deliver processed meat to their final buyer and provide proof of delivery within twenty-one (21) days following Show & Sale. Adjustments from this delivery timeline may be approved by the Executive Board.</p>	<p>Failure to provide proof of delivering processed meat by calendar deadline will result in a \$50.00 fine and \$5.00 for each following day per project.</p>
<p>F. Deadline to Deliver Buyer Plaques:</p> <p>In accordance with General Rule 15, Exhibitor must deliver Buyer plaques and provide proof of delivery within ten (10) days after being notified by e-mail from the Alumni Association that the Buyer plaques are available and ready to be picked up for delivery. Deviations from this delivery timeline must be approved by the Executive Board.</p>	<p>Failure to provide proof of delivering buyer plaques by calendar deadline will result in a \$50.00 fine and \$5.00 for each following day per plaque.</p>

Requirement	Fines and Consequences
<p>G. Deadline to Turn in Thank You Notes: In accordance with General Rule 14, Exhibitor must turn in Thank You Notes to all Buyers and turn in by calendar deadline.</p>	<p>Failure to turn in all Buyer/Donor Thank You Notes by calendar deadline will result in a \$50.00 fine for missing the date and \$5.00 each following day until Exhibitor completes all Thank You Notes.</p>
<p>H. Deadline to Correct Thank You Notes: In accordance with General Rule 14, Exhibitor must correct any Thank You Note errors as identified by Thank You Note Committee by calendar deadline.</p>	<p>Failure to turn in all corrected Buyer/Donor Thank You Notes by calendar deadline will result in a \$50.00 fine for missing the date and \$5.00 each following day until Exhibitor completes all Thank You Notes.</p>

Exceptions

24. Any exception to any of the rules stated in this book must be approved by the Executive Board or the Alumni membership.
25. The Alumni Association is not responsible for any losses resulting from disqualification, unforeseen events, natural disasters, pandemics or the cancellation of Show & Sale.

II. LIVESTOCK RULES

1. All entries are subject to the General Rules.
2. Heifer entry fee is \$20.
3. A parent/guardian or other designated adult with prior approval (regardless of student legal age) **and** student must attend the MANDATORY Livestock Meeting or the student will be ineligible to proceed with a project. See General Rule 23 for fines associated with being late.
4. A parent/guardian or other designated adult with prior approval of Executive Board (regardless of Exhibitor legal age) **and** Exhibitor (student) must attend the MANDATORY Pre-Show Meeting. See General Rule 23 for fines associated with being late.
5. There must be a minimum of four (4) Market Livestock entries by the "Livestock Project Orders and Payment Deadline for 1st Project" in order for that Livestock Class of the Show to make. There is no minimum number of entries for the Market Steers and Breeding Heifers Classes to make.
6. Only Market Livestock eligible to participate in Show & Sale will be allowed to check-in/weigh-in with the exception of breeding heifers.
7. Non-refundable payment must be received by the Alumni Association on the announced deadline for Livestock purchase. Payment must be made by check or money order payable to Spring Branch FFA Alumni. Payment by any other means must be approved by the Executive Board. All returned checks will incur a \$50 fee.
8. All livestock purchased through the Alumni Association must be picked up on the day of delivery or selection, or ownership shall be forfeited to the Alumni Association.
9. For Livestock Selection (swine, lambs, goats), exhibitors (students) will have 30 minutes of shared viewing time of the livestock lot. Exhibitors and one parent/guardian will be the only ones allowed in the arena during the viewing, and exhibitors may not have "outside assistance" at this time. Once the student has left the viewing area, they may not return. Upon leaving the viewing area, each exhibitor will draw a number for livestock selection order. At the end of the 30 minutes of viewing time, the viewing area will be cleared of all exhibitors and parents/guardians. Exhibitors will be lined up in selection order and will each enter the selection area one at a time and have a two minute time limit to make their livestock selection before the next student in selection order enters the selection area.

Note: Exhibitors are required to stay and help assist in moving animals and clean up until livestock selection is complete.

Show & Sale Rules

10. Broilers and Market Rabbits Exhibitors will draw a box number and that will be their box of animals.
11. All Market Livestock purchased for the intent of being shown at Show & Sale will not be allowed to be shown at any other terminal show. Turkeys are exempt from this rule.
12. All Livestock Exhibitors must participate in a Spring Branch FFA Progress Show for each species that the Exhibitor is showing in order to participate in the Show & Sale. If an Exhibitor is unable to participate in the progress show, with prior approval, the Exhibitor may be allowed to participate in a suitable, AST-approved alternative such as the Southern Classic Show. Participation in alternate progress show must be completed prior to the end of the Fall academic semester. This requirement does not apply to Meat Pen Rabbits, Broilers or Turkeys.
13. All student projects must be under the supervision of the ASTs from the time of purchase through auction of the Livestock or when project is removed from the program.
14. An Exhibitor who has lost the privilege of using the Ag Center will forfeit the opportunity to participate in Show & Sale and the Spring Branch Agricultural Center Rules and Procedures will govern removal of the Exhibitor's animal(s).
15. All animals exhibited in Show & Sale with the exception of poultry and rabbits must be raised at the Spring Branch Ag Center (SBAC) and under the supervision of the Spring Branch FFA Advisors.
16. If a Market Livestock project intended for the Show & Sale is not eligible to show, the Spring Branch Ag Center Rules and Procedures will govern its removal.
17. **All feeds, supplements, and medications must be approved by an AST. The use of any off-label feed or supplement, or the administering of any medication/drug on any show animal is expressly forbidden unless approved by an AST or prescribed for medical reasons by a veterinarian with AST knowledge.**
 - A. **"Off-label" feed or supplement is any feed or supplement not specifically labeled for the species or not administered in accordance with the label instructions.**
 - B. **At any time during the project, a drug test may be ordered for any animal project at discretion of an AST or Executive Board. A positive drug test will result in disqualification of the project and forfeiture of all funds from the project if the animal has already been auctioned.**
18. Surgical alterations of any animal (other than dehorning, castration, or necessary surgery by a veterinarian and approved by the ASTs) before or after the student placed the animal on feed will result in disqualification.

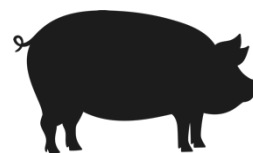
19. All animals must be clipped and approved by the Livestock Committee Check-in Official at official weigh-in or the project will be disqualified. Only touch up grooming will be permitted the day of the Show and must only be performed by student, their parent or AST.
20. Students assume full liability of their livestock in case of illness, injury or death, including the risk of not being eligible to participate in Show & Sale as a result of any illness, injury or death, except as specifically noted below.
 - A. **Steers, Market Lambs, Market Goats and Market Swine** - If animal death occurs within fifteen (15) calendar days from selection date the original cost of animal **MAY** be reimbursed to the Exhibitor by the Alumni Association. Any animal deaths occurring beyond 15 days of selection day will not be reimbursed, unless breeder contract indicates otherwise.
 - B. **Meat Pen Rabbits** - If animal death occurs within five (5) calendar days of delivery resulting in the Exhibitor not having the required number of animals to show, the original cost of the pen of rabbits **MAY** be reimbursed to the Exhibitor by the Alumni Association. Any animal deaths occurring beyond five (5) days of delivery will not be reimbursed. Exhibitors are allowed the opportunity to purchase a second pen of rabbits by the livestock order deadline to decrease their risk.
 - C. **Poultry (Broilers and Turkeys)** - There is no reimbursement for any death at any time. Exhibitors are allowed the opportunity to purchase a second pen of broilers and up to 15 turkeys by the livestock order deadline to decrease their risk.
21. Ownership of Livestock may not be transferred to another student after the delivery or selection date of the Livestock.
22. Removal of ear tag on auction animals will result in DISQUALIFICATION FROM SHOW AND/OR FORFEITURE OF CHECK.
23. Grand Champion and Reserve Champion Showmanship will be awarded for Market Steers, Market Goats, Market Lambs, Market Swine, and Breeding Heifers based off of judge callbacks from class(es).
24. All entries must be in place at specified times of weigh-in and validation. Failure to Check-In with the appropriate committee by the designated time will result in disqualification.
25. The Livestock Committee will be responsible for weigh-in and inspections of all projects at Show & Sale Check-In, and Exhibitor will initial the officially recorded show weight on the livestock check-in sheet at check-in

Show & Sale Rules

26. The Executive Board and the Livestock Committee has the final say as to whether a project is allowed to show based on livestock condition at check-in.
27. Each Exhibitor will be responsible for the proper care of his/her project and pen/stall before and during Show & Sale. It is the Exhibitor's responsibility to ensure their animal is clean and properly groomed for final competition in the Show ring and at the Auction.
28. Animals will be allowed one time across the scale to meet weight requirements at Check-In.
29. There will be no tolerance for filling of animals by artificial means. The use of drench guns to fill an animal to "make weight" is prohibited. The proper use of drench guns with AST consent is allowed.
30. All animals must be in their natural state for the entire duration of the Show & Sale. No paint, glitter, glue, dyes or any other substance that adheres to the animal may be used.
31. At AST discretion, weight classes may be implemented for Steers, Swine, Lambs and/or Goats, or breed or birthdate classes for Breeding Heifers. The Livestock Committee will break classes once Check-In is complete. There will be no preset weight or age breaks.

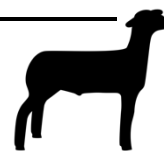
Market Swine

1. Entries may be either Barrows or Gilts.
2. Market Swine must weigh between 220 and 280 pounds with a 5-pound grace.
3. Entries must be clipped prior to weigh-in, and hair length must be between ¼ to 1 inch.



Market Lambs

1. Entries may be a Wether or Ewe.
2. Minimum weight limit of 100 pounds, with a 3-pound grace, and no maximum.
3. Market Lambs will be slick shorn from the top of the head to the hocks prior to weigh in.
4. Lambs must be shown without a halter, leash or lead rope.



Market Goats

1. Entries may be a Wether or Doe.
2. Market Goats will be slick shorn, having no more than ¼ inch of hair from above the knees and hocks joints, excluding the tail switch.
3. Market Goats must weigh a minimum of 70 pounds with a 3-pound grace and no maximum weight.
4. Exhibitors must show with a chain or chain halter. No halters (other than chain halters), leashes or lead ropes will be allowed in the Show ring. Bracing is allowed at the judge's discretion.



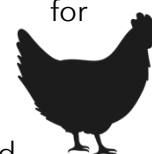
Meat Pen Rabbits

1. Exhibitors may order one pen of six (6) rabbits for Show & Sale.
2. Three (3) rabbits and one (1) alternate, if desired, must be presented at Check-in. Each Exhibitor may enter only one (1) pen; a pen consists of three (rabbits), either sex. Only three (3) rabbits will be allowed in the show ring.
3. Rabbits must be tattooed immediately upon receipt, either by the delivering breeder or AST.
4. Each pen of six (6) rabbits will carry the same tattoo identifying the pen, and a unique identifier for the individual rabbit. It is the Exhibitor's responsibility to validate the tattoo numbers of each rabbit, and report those numbers to the AST. Only rabbits with legible tattoo numbers that were assigned to the Exhibitor will be allowed at Check-in.
5. Rabbits must weigh a minimum of 3 pounds, 8 ounces and a maximum of 5 pounds, 8 ounces, with a 2-ounce tolerance. If any one (1) rabbit in the pen weighs more than the maximum allowable weight or less than the minimum allowable weight, the entire pen is disqualified.
6. If any one (1) rabbit is deemed "unhealthy" or "unfit" by the judge, the entire pen is disqualified. Examples of "unhealthy" include: external parasites, conjunctivitis, sniffles, signs of diarrhea, and any sign of bacterial infection. Examples of "unfit" include: cysts, abscesses, matted eyes, missing toes, bob or broken tails, and dirty or urine stained.



Broilers

1. Exhibitors may order a maximum of two (2) pens of twenty-five (25) broilers for Show & Sale (a total of fifty (50) broilers).
2. Wing bands will be in consecutive order except where replacement birds were provided. Exhibitors must show Broilers only from their pen as validated by the wing bands. It is the student's responsibility to check the numbers on the wing bands issued to them upon delivery or substitution and report those wing band numbers to the AST. Only birds with wing bands that were assigned to the Exhibitor will be allowed to be shown by that Exhibitor.
3. Broilers will be shown in a pen of three (3).
4. Three (3) Broilers and one (1) alternate, if desired, must be presented at Check-In. Each Exhibitor may enter only one (1) pen. Only three (3) birds will be allowed in the Show ring.
5. Substitutions may be allowed prior to the Exhibitor entering the Show ring, at the Exhibitor's discretion. The substituted bird must go through the Check-In process, if needed.
6. Birds will be sifted for quality including birds having bare areas, breast blisters, disease, broken wings, or being unclean or wet at Check-In.
7. Birds that have lost their wing bands will be sifted. The judge will disregard any wing damage caused by the required wing band.
8. The Exhibitor and up to two eligible SBFFA members will be allowed to hold birds during sifting and judging.
9. When not using major-show birds, a lottery system will be used in choosing boxes.



Turkeys

1. Exhibitors may order a minimum of five (5) and a maximum of fifteen (15) turkeys.
2. Wing-bands will be in consecutive order except where additional or replacement birds were provided. Exhibitors must show turkeys only from their pen as validated by the wing bands. It is the student's responsibility to check the numbers on the wing bands issued to them upon delivery or substitution and report those wing band numbers to the AST. Only birds with wing bands that were assigned to the Exhibitor and/or Exhibitor's family will be allowed to be shown by that Exhibitor.
3. One Tom or Hen may be shown.
4. One (1) Turkey and one (1) alternate, if desired, must be presented at Check-In. Only one (1) bird will be allowed in the Show ring.
5. Substitutions may be allowed prior to the Exhibitor entering the Show ring, at the Exhibitor's discretion. The substituted bird must go through the Check-In process, if needed.
6. Birds will be sifted for quality, including but not limited to: birds having bare areas, breast blisters, disease, broken wings, or being unclean or wet at Check-In.
7. Birds that have lost wing bands will be sifted. The judge will disregard any wing damage caused by the required wing band.
8. Only the Exhibitor and one eligible SBFFA member will be allowed to hold birds during sifting and judging.



Show & Sale Rules

Market Steers

1. Minimum weight of 1,000 pounds with a 10-pound grace. Entries will be slick shorn, having no more than ¼ inch of hair excluding the tail switch.
2. While exhibiting, Steers must be shown with a show halter.
3. Entries must have neck ties in addition to their halter when tied in their stall area in the Show Barn.
4. Exhibitor must properly restrain animal upon Check-In through the duration of Show. This includes but is not limited to (i) showing animal without tying to railing and (ii) animal cannot be loose in Show ring more than twice with disqualification upon third break resulting in last place.



Breeding Heifers

1. Breeding Heifers will be shown in Classes by breed type (American, English, Exotic) or age at the AST discretion.
2. Entries must be registered with the respective breed association in the Exhibitor's name and in the possession of the Exhibitor prior to fall state validation date.
3. While exhibiting, Breeding Heifers must be shown with a show halter.
4. Entries must have neck ties, in addition to their halters when tied in their stall area in the Show Barn.
5. Original registration papers or a copy in the Exhibitor's name will be verified at Check-In by tattoo and/or brand.
6. Exhibitor must properly restrain animal upon Check-In through the duration of Show. This includes but is not limited to (i) showing animal without tying to railing and (ii) animal cannot be loose in Show ring more than twice with disqualification upon third break resulting in last place.



III. NON-LIVESTOCK RULES

1. All entries are subject to the General Rules.
2. Entry forms (printed ShoWorks receipt or other designated method) and non-refundable entry fees (\$10 per entry) must be submitted together by the Show & Sale Non-Livestock Entry Deadline.
3. The Non-Livestock Registration and Payment Deadline is shown in the Important Dates section.
4. Each Non-Livestock Class must have a minimum of four (4) entries registered by the Show & Sale Non-Livestock Registration and Payment Deadline for that Non-Livestock Class of the Show to make. Classes within a Division MAY be combined and judged at the Division level, as determined by Executive Board.
5. All entries must be the Exhibitor's own work. This includes Entries for the Show as well as for the Live and Silent Auctions. If there is a question as to whether the entry was prepared or created by the Exhibitor, the Executive Board will decide whether the Entry will be allowed to enter the Show or Live or Silent Auctions. While judging is taking place, there will be no one in the room with the judge unless specifically requested by the judge or approved by the Executive Board (such as photographers, ASTs or head of Non-Livestock Committee). Exception to this rule is limited to the following:
 - A. Ag Mechanics - Each Exhibitor is expected to give a live presentation to the judge.
 - B. Horticulture, Creative Arts, Food - Top 2 Exhibitors in each Class are expected to give a live presentation to the judge, as detailed in Non-Livestock Rule 8.
6. Judges will evaluate Entries in each Class separately, identifying the First, Second, Third and Fourth place winners within the Class. All other entries will receive a Participation place. Judges will use a rubric to aid in evaluating the Entries within a class. The Placement will be based on the points awarded using the rubric. Judges will use subjective criteria to Place the Entries when scores are tied. The following criteria will be used:
 - A. Ag-Mechanics
 - i. Journal
 - ii. Live Presentation to Judge
 - iii. Quality of Workmanship

Show & Sale Rules

- iv. Design (including Artistic design) and Materials
 - v. Practicality
 - vi. Degree of Difficulty
 - B. Horticulture
 - i. Non-Livestock Entry Log Sheet
 - ii. Design
 - iii. Artistic Expression
 - iv. Aesthetic value
 - v. Mechanics
 - C. Creative Arts
 - i. Non-Livestock Entry Log Sheet
 - ii. Aesthetic Presentation
 - iii. Quality of Workmanship
 - iv. Suitability and Stability of Materials
 - v. Originality/Creativity
 - D. Food
 - i. Visual Characteristics
 - ii. Inside Characteristics
 - iii. Flavor
 - iv. Recipe
- 7. The rubrics and Non-Livestock Entry Log Sheet will be published on the SBFFA website for review by the Exhibitors. The publish date is as shown in the Important Dates section.
- 8. Grand and Reserve Grand Champion Entries will be selected for the Ag-Mechanics, Horticulture, Creative Arts and Food Divisions.
 - A. The Top 2 Exhibitors from each Class will be required to present their project to the judge and will be judged on the following criteria:
 - i. Neatness of project

- ii. Safety practices used during construction
 - iii. Knowledge of project construction, materials and procedures
 - iv. Presentation communication skills
 - B. Selection of Grand Champion of each Division - Judges will subjectively evaluate the First Place Entries for that Division, taking into account the Exhibitor's interview to choose the Entry that best represents the Division as the Grand Champion.
 - C. Selection of Reserve Grand Champion of each Division - Judges will subjectively evaluate the Second-Place Entry from the Class selected as the Grand Champion and the First-Place Entries from the other Classes in the Division, taking into account the Exhibitor's interview to choose the Entry that best represents the Division as Reserve Grand Champion.
 - D. The points scored using the rubric when the Classes were Placed will not be used when selecting the Grand and Reserve Grand Champion Entries.
- 9. Immediately after Judging of a Division is completed, the results will be jointly reviewed by the Division Judge, the Non-Livestock Committee Chairperson or designee and a member of the Executive Board. These three persons will certify the results by signing a ledger that lists the Place of all Entries and the overall Division Grand and Reserve Grand Champions. Once this is completed, the results are considered final.
- 10. The Grand and Reserve Grand Champions from Ag-Mechanics, Horticulture, Creative Arts, and Food Divisions will be entered in the Live Auction.
- 11. Entries in the Agriscience Fair Project and Photography Divisions are not eligible for entry in either the Live or Silent Auctions. Overall Winners from these Divisions shall be awarded cash premium awards as detailed below. No commission will be assessed by the Alumni on premiums.
 - A. Agriscience Fair Division:
 - i. First Place Overall / Grand Champion: \$500
 - ii. Second Place Overall / Reserve Grand Champion: \$250
 - iii. Third Place Overall: \$100
 - iv. Fourth Place Overall: \$50
 - B. Photography Division:
 - i. First Place Overall / Grand Champion: \$500
 - ii. Second Place Overall / Reserve Grand Champion: \$250

Show & Sale Rules

iii. Third Place Overall: \$100

iv. Fourth Place Overall: \$50

12. Exhibitors that participate in the Non-Livestock Show will be considered for the Non-Livestock High Point Champion. The Non-Livestock High Point Champion will be awarded a buckle based on an accumulation of points in the Non-Livestock Show. Points will be awarded for the overall High Point buckle as follows:

For each entry with the following Placement...	Exhibitor will be awarded:
1 st Place	4 Points
2 nd Place	3 Points
3 rd Place	2 Points
4 th Place	1 Point
Participation	0.5 Point

13. Non-Livestock projects may be entered in the Silent Auction as allowed by the Division rules, as noted below.
- A. **Ag-Mechanics, Horticulture, Creative Arts and Food Divisions** - Entries are eligible for Silent Auction. Students will indicate this choice when they register their Non-Livestock project.
 - B. **Agriscience Fair and Photography Divisions** - Entries may **not** be entered in Silent Auction.
14. Entries that were entered in a prior Show & Sale in any Division or Class are not permitted.
- 15. Any entries that do not follow the rules will be disqualified upon Check-In or when rule violation becomes known; however, an Exhibitor will be allowed to correct a deficiency prior to the Check-In deadline.**
16. Non-Livestock entries may be required to remain in Alumni care until end of Show & Sale and may be placed on display following a designated schedule.
17. Non-Livestock entries shall not include any live animals.

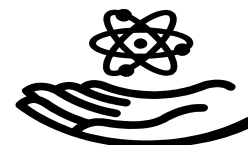
18. Every precaution will be taken to protect the projects entered; however, neither SBISD, ASTs, nor SBFFA Alumni or agents will be responsible for any losses or damage to projects.
19. Non-Livestock entries are as follows:
 - A. **Agriscience Fair Project** Division
 - i. Animal Systems
 - ii. Environmental Services/Natural Resource Systems
 - iii. Food Products and Processing Systems
 - iv. Plant Systems
 - v. Power, Structural and Technical Systems
 - B. **Photography** Division
 - i. Black & White Photography
 - ii. Color Photography
 - C. **Ag-Mechanics** Division
 - i. Metal Working
 - ii. Wood Working
 - iii. Other
 - D. **Horticulture** Division
 - i. Hanging Arrangements
 - ii. Terrariums
 - iii. Container Gardens
 - iv. Cut Floral Arrangements
 - E. **Creative Arts** Division
 - i. 2-D Art
 - ii. Decorative and Functional Crafts
 - iii. Ceramics and Sculpture
 - iv. Textile Design and Three Dimensional
 - F. **Food** Division
 - i. Cookies
 - ii. Cakes
 - iii. Pies

Show & Sale Rules

- iv. Canning
- v. Bread
- vi. Candy

Agriscience Fair Project


Note: Qualifies as Supervised Agriculture Experience ("SAE")



1. All Agriscience Fair Projects will be in full compliance with the Official Rules and Policies of the National FFA Agriscience Fair Program for 2017-2021 ("Official Rules and Policies"). The most up-to-date edition of the handbook can be found at the Agriscience Fair Program webpage at www.FFA.org/agrisciencefair. The requirements shown in the following sections are not applicable to this show.
 - A. Required Forms
 - B. State Selection and Certification of Participants
 - C. Agriscience Fair Prequalifying
2. All Projects will be judged in a single Division following the rules, policies, Scoresheets and Rubrics as published in the Official Rules and Policies for Divisions 3-6.
3. Project Components:
 - A. Log Book
 - B. Written Report
 - C. Display
 - D. Interview
4. Four (4) entries are required for the Agriscience Division to make for the Non-Livestock Show. Note that all classes listed below in Agriscience Rule 7 are judged in a single competition, and the requirement for a minimum of four (4) entries applies to the Division and not to the classes.
5. Premiums are awarded as listed below. No projects will be auctioned, and no commission will be assessed by the Alumni on premiums.
 - A. First Place Overall / Grand Champion: \$500
 - B. Second Place Overall / Reserve Grand Champion: \$250
 - C. Third Place Overall: \$100

- D. Fourth Place Overall: \$50
- 6. Two students may work together on a single project. If the team wins one of the premiums, the premium is shared equally between the participants.
- 7. All Projects will be judged in a single Class. The applicable categories are:
 - A. Animal Systems
 - B. Environmental Services/Natural Resource Systems
 - C. Food Products and Processing Systems
 - D. Plant Systems
 - E. Power, Structural and Technical Systems
 - F. Social Science

Photography Division

- 1. Photographs must be 8 inch x 10 inch (1/2 inch grace will be allowed). Photographs must be mounted by the Exhibitor on 11 inch x 14 inch WHITE foam board. Foam board typically found at craft store in framing department. 
- 2. Photographs will not be mounted in a frame or under glass.
- 3. Previous entries are not permitted.
- 4. Premiums are awarded as listed below. No projects will be auctioned, and no commission will be assessed by the Alumni on premiums.
 - A. First Place Overall / Grand Champion: \$500
 - B. Second Place Overall / Reserve Grand Champion: \$250
 - C. Third Place Overall: \$100
 - D. Fourth Place Overall: \$50
- 5. Classes:
 - A. Class 1 **Black & White Photography**: 1 black & white print of a person, place or thing.
 - B. Class 2 **Color Photography**: 1 color print of a person, place or thing

Ag Mechanics Division

1. Projects exhibited must have been constructed, fabricated or rebuilt by the Exhibitor, and cannot include an axle or violate district policy
2. A project can be exhibited only one time at the Show & Sale and must have been constructed or fabricated within one calendar year of the Show date.
3. All projects must be clean, painted, or treated and in presentable condition even though they may have been used.
4. If a judge deems a project to be unsafe or not functioning according to its intended purposed, then the project cannot be sold in the live or silent auction.
5. A journal is required. The Non-Livestock Committee will not accept a project at Check-In without a Journal. The Judge will evaluate the content of the Journal. The following information must be included in the Journal:
 - A. Source of materials used (bill of materials)
 - B. Inspiration for the project
 - C. Approximate cost
 - D. Design steps (blueprints, drawing or photographs showing construction)
 - E. Pictures of the project's process which **must** identify the Exhibitor executing the project.
 - F. Evidence that start date of project (ex: receipt or dated photographs)
6. Exhibitors will be required to present their project to the judge and will be judged on the following criteria:
 - A. Neatness of project and area
 - B. Safety practices used during construction
 - C. Knowledge of project construction, materials and procedures
 - D. Presentation communication skills
7. Classes:
 - A. Class 1 **Metal Working**: Agricultural equipment or accessories, livestock equipment, barbecue pits, outdoor fire pits, gates, wood racks, etc.
 - B. Class 2 **Wood Working**: Picnic table, furniture, other wood projects.



- C. Class 3 **Other**: Electrical, plumbing, or masonry projects.

Horticulture Division

1. Horticulture projects must be able to easily fit through a classroom door.
2. Exhibitors will be required to complete an official Non-Livestock Entry Log Sheet and submit along with their project at Check-in. The Non-Livestock Committee will not accept a project at Check-In without this Log Sheet. The Judge will evaluate the content of the Log Sheet.
3. The Log Sheet and the project will be judged as a whole.
4. All projects will normally be displayed in the Show on a table. If the Exhibitor desires to display his/her project hanging, the Exhibitor must provide a means for hanging the project and coordinate with the Non-Livestock Committee prior to the Show to determine if his/her plans are feasible.
5. The Top 2 Exhibitors from each Class will be required to present their project to the judge and will be judged on the following criteria:
 - i. Neatness of project
 - ii. Safety practices used during construction
 - iii. Knowledge of project construction, materials and procedures
 - iv. Presentation communication skills
6. Any Horticulture project in Live or Silent Auction must be sold and/or delivered to Buyer in the same condition as the time of judging. Exhibitors are responsible for replacing any dead, damaged or wilted elements with elements of similar quality as the original prior to Auction.
7. Classes:
 - A. Class 1 **Hanging Arrangements**: A suspended basket, container or wreath in which decorative **live** plants are grown.
 - B. Class 2 **Terrariums**: A garden of **live** plants growing in a clear container, such as a bottle, glass globe, old aquarium, carboy, or similar object. For additional guidance, see <https://aggie-horticulture.tamu.edu/syllabi/302/new/topic/terrarium.htm>.
 - C. Class 3 **Container Gardens**: A garden of **live** plants growing in a decorative container.



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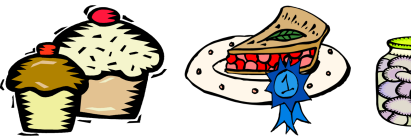
- D. Class 4 **Cut Floral Arrangements**: A decorative arrangement using **cut** live (not artificial) flowers and fillers.

Creative Arts Division

1. All crafts intended to be hung must include a hanging device.
2. All entries must be clean and in good condition.
3. Creative Arts projects must be able to fit through a 34" wide x 84" tall classroom door.
4. Exhibitors will be required to complete an official Non-Livestock Entry Log Sheet and submit along with their project at Check-in. The Non-Livestock Committee will not accept a project at Check-In without the Log Sheet. The Judge will evaluate the content of the Log Sheet.
5. The Log Sheet and the project will be judged as a whole.
6. The Top 2 Exhibitors from each Class will be required to present their project to the judge and will be judged on the following criteria:
 - i. Neatness of project
 - ii. Safety practices used during construction
 - iii. Knowledge of project construction, materials and procedures
 - iv. Presentation communication skills
7. Classes:
 - A. Class 1 **2-D Art**: Oil, acrylic, watercolor, pencil, pastel, crayon, charcoal, ink or mixed media artwork.
 - B. Class 2 **Decorative and Functional Crafts**: Stained or etched glass, woodcraft, leather craft, copper tooling, punched tin or copper, silk and dried floral arrangements or wreaths, etc.
 - C. Class 3 **Ceramics and Sculpture**: Handmade ceramics, mold-made ceramics, wood, metal, clay, glass, Papier-mâché, plaster, etc.
 - D. Class 4 **Textile Design and Three Dimensional**: Macramé, weaving, batik and tie dying, quilting, beadwork, liquid embroidery, sewing, etc.
8. No live components may be included as part of any Creative Arts project.



Food Division

1. For judging purposes, all food entries must be accompanied by a printed or handwritten recipe which shall include ingredients and instructions. The recipe shall not be larger than 8-1/2 inch x 11 inch and all information must be printed or handwritten on the front of the sheet. The Non-Livestock Committee will not accept a project at Check-In without a recipe.
2. All Food entries are judged on appearance, color, texture and flavor of the FOOD ONLY (not including any decorations) and the recipe.
3. The Top 2 Exhibitors from each Class will be required to present their project to the judge and will be judged on the following criteria:
 - i. Neatness of project
 - ii. Safety practices used during construction
 - iii. Knowledge of project construction, materials and procedures
 - iv. Presentation communication skills
4. Only one recipe may be used for an entry (for example, an entry may include only one type of cookie, candy, etc.).
5. Entries will be displayed with a see-through top (plastic wrap securely fastened, commercial plastics, etc.) with the exception of canning, which should be no larger than a quart jar. Absolutely NO containers will be returned.
6. All food entries must be non-perishable **requiring no refrigeration.**
7. If Exhibitor does not follow instructions, their entry will be disqualified.
8. All food entries become the property of the Alumni Association and will not be returned to Exhibitors.
9. Alcoholic beverages as ingredients will not be allowed.
10. Classes:
 - A. Class 1 **Cookies:** Brownies, cookie bars, dropped, rolled, cut out, etc.
 - B. Class 2 **Cakes:** Layered, cupcakes, bundt, etc.
 - C. Class 3 **Pies:** Fruit or double crust (not needing refrigeration).
 - D. Class 4 **Canning:** One jar with one label will be submitted at Check-In with no ornamentation. Suggested entries: fruits, vegetables, jellies, sauces, etc. Preserved food must be in a standard canning jar with properly sealed standard

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lids. Jar must be labeled on the side with name of contents and date of canning. Canning date must be within 12 months of Show date.

- E. Class 5 **Bread**: Rolls, coffee cake, fruit kolaches, loaf bread, fruit bread, vegetable bread, biscuits, muffins, cinnamon rolls, etc.
- F. Class 6 **Candy**: Divinity, fudge, brittle, pralines, etc.

11. Exhibitor of Food Show items chosen for Live Auction or placed in the Silent Auction will be required to bring a fresh food entry for the applicable Auction. Food items entered in the Live or Silent Auction must be brought to the Sale barn on Sale Day by the designated times as communicated by the Executive Board and must be labeled with the Exhibitor’s name

12. Minimum quantity requirements for the Food Show and Live or Silent Auction are listed below:

Class	Show	Live or Silent Auction
Cookies	4 cookies	2 Dozen
Cakes	1 Cake or 4 servings	1 Cake or 12 servings
Pies	1 Pie or 4 servings	1 Pie
Canning	1 pint	At least 24 ounces of total product in jar sizes of student’s choosing (jars may be decorated for Auction purposes only)
Bread	1 loaf or 4 servings	1 loaf or 12 servings
Candy	½ pound	1 pound or 24 servings

IV. AUCTION RULES

1. **THE SPRING BRANCH FFA SHOW & SALE IS A TERMINAL AUCTION.** All market animals are food production animals and will be processed after Show & Sale. No exceptions.
2. Projects eligible and not eligible for Live and Silent Auction are as follows:

Division	Live Auction	Silent Auction
Livestock Entries		
Market Steer	Top 10 Placings only	Not eligible
Market Swine	All Placings	Not eligible
Market Goats	All Placings	Not eligible
Market Lambs	All Placings	Not eligible
Turkeys	All Placings	Not eligible
Broilers	Top 25 Placings only	Not eligible
Meat Pen Rabbits	Top 12 Placings only	Not eligible
Breeding Heifers	Not eligible	Not eligible
Non-Livestock Entries		
Ag-Mechanics	Grand and Reserve Champions only	All Placings
Horticulture	Grand and Reserve Champions only	All Placings
Creative Arts	Grand and Reserve Champions only	All Placings
Food	Grand and Reserve Champions only	All Placings
Photography	Not eligible (Cash Premium only)	Not eligible
Agriscience Fair	Not eligible (Cash Premium only)	Not eligible

3. Each Exhibitor may sell a maximum of 2 projects from the Market Livestock Department in the Live Auction. It will be up to the Exhibitor to arrange for removal of additional projects - see General Rules #21.

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4. A maximum of 25 pens of Broilers will be sold in the Auction (Placements 1-25 only). Any Broilers in Placements 26 or greater (i.e., 26th, 27th, and beyond) will not be sold in Auction. Exhibitors placing 26th or greater have the following options for their Show pen of 3 broilers:
 - A. Sell their Show pen of Broilers (3 broilers) to an individual private buyer. All arrangements are to be made between exhibitor and private buyer. Remove the project from the property within ten (10) days in accordance with Spring Branch Agricultural Center Rules and Procedures.
5. A Maximum of twelve (12) pens of Meat Pen Rabbits will be sold in the Auction (Placements 1-12 only). Any Meat Pen Rabbits in Placements 13 or greater (i.e., 13th, 14th, and beyond) will not be sold in Auction. Exhibitors placing 13th or greater have the following options for their Show pen of three (3) Meat Pen Rabbits:
 - A. Sell their Show pen of Meat Pen Rabbits (3 rabbits) to an individual private buyer. All arrangements are to be made between exhibitor and private buyer. Remove the project from the property within ten (10) days in accordance with Spring Branch Agricultural Center Rules and Procedures.
6. A Maximum of ten (10) Steer will be sold in the Auction (Placements 1-10 only). Any Exhibitor in Placements 11 or greater (i.e., 11th, 12th, and beyond) will not be sold in Auction. Exhibitors placing 11th or greater have the following options for their Show Steer:
 - A. Sell their Show Steer to an individual private buyer. All arrangements are to be made between exhibitor and private buyer. Remove the project from the property within ten (10) days in accordance with Spring Branch Agricultural Center Rules and Procedures.
7. Removal of ear tag on auction animals will result in DISQUALIFICATION FROM SALE AND/OR FORFEITURE OF CHECK.
8. During Show & Sale, Exhibitors are encouraged to greet and interact with prospective Buyers and guests; however, under no circumstance will a Buyer be asked to purchase the Exhibitor's project nor may an Exhibitor or parent attempt to influence the disposition of the project. If the Exhibitor or parent does so, the Exhibitor will forfeit his/her check to the Alumni.
9. Under no circumstances will a Buyer be approached during the Show & Sale to purchase a project excluded from the Sale. If the Exhibitor or parent does so, the Exhibitor will forfeit his/her check to the Alumni. Arrangements (including contacting a Buyer) to sell a

project excluded from the Sale may be made not sooner than 12 hours after the conclusion of the Auction unless arranged by an AST.

10. On the day of the Live Auction, Exhibitors must have a “Buyer picture” taken with their project(s) that go to Live Auction if practical. The photograph will include the Buyer(s) if available. The Exhibitor must be dressed as described in General Rule #16.
11. All Exhibitors (Livestock and Non-Livestock) must assist with Auction set-up and clean-up. See General Rules 23 for fines associated with violating this requirement.
12. An Exhibitor of Broilers, Turkeys and/or Meat Pen Rabbits is required to process and deliver the Broilers, Turkeys and/or Meat Pen Rabbits to the final Buyer, whether the final Buyer purchased directly from the Exhibitor or on resale. Turkey Exhibitors must deliver the actual Turkey sold at Auction to the final Buyer. The Broilers, Turkeys and/or Meat Pen Rabbits must be processed and delivered to the final Buyer within twenty-one (21) days of the conclusion of the Show & Sale. The final Buyer must sign and date a Buyer’s Receipt. These receipts must be returned to the Alumni Association by (a) legible scan or photograph sent by e-mail to sbffa.secretary@gmail.com, or (b) as otherwise expressly directed by the Executive Board.
13. After a Buyer purchases a project, he/she shall have the following options:
 - A. Livestock Projects (Steers, Swine, Lambs, Goats, Turkeys, Broilers, Rabbits) - Buyer may: 1) utilize their choice of provided processors through Alumni Association provided on day of the Sale, or 2) donate the animal back to SBFFA Chapter for resale.
 - B. Non-Livestock Projects - Buyer must take possession of their property immediately upon conclusion of the Auction.
 - C. Livestock projects purchased on resale will follow the same guidelines outlined above.
14. All projects donated either by Buyer or by Exhibitor become the property of the SBFFA Chapter. The Alumni will facilitate the sale of the donated property via a Resale Auction or to an approved processor for fair market value, as determined by the ASTs. As with all other sales, Alumni will assess a 10% commission of all resales, and will deliver a check to the SBFFA Chapter Activity Account for the 90% difference by the end of the school year.
15. The sale of a Chapter Swine will be facilitated by the Alumni via the Live Auction and will be assessed a 10% commission. Alumni will deliver a check to the SBFFA Chapter Activity Account for the 90% difference by the end of the school year.

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16. The sale of a Scholarship Quilt will be facilitated by the Alumni via the Live Auction. Proceeds from the sale of the Scholarship Quilt will be credited to the Alumni Association's Scholarship Fund.
17. No Show & Sale Livestock projects will be allowed in the Silent Auction.
18. Exhibitors may be allowed, when directed by ASTs, to decorate their animal pens with signs not exceeding 18" x 18" and other materials that are not within the reach of the animals.
19. Auction Sale order shall be determined by official judge placements from Show in the category order listed below, beginning with Grand Champions from all categories, in specified order; followed by Reserve Champions from all categories, in specified order. Remaining auction lots will continue to follow the same category order presented in judge placement order (e.g., 3rd place steer, followed by 3rd place swine, etc). When weight classes are used for swine, lambs and goats, the heavy weight animal will always be ordered first (e.g., 3rd place heavy weight, followed by 3rd place light weight). When weight classes are used for steers the judge will select the steer sale order following Grand and Reserve.
 - A. Market Steers
 - B. Market Swine
 - C. Market Lambs
 - D. Market Goats
 - E. Market Turkeys
 - F. Market Broilers
 - G. Market Rabbits
 - H. Ag-Mechanics
 - I. Horticulture
 - J. Creative Arts
 - K. Food
 - L. Scholarship Quilt
 - M. 1 Chapter Animal (Swine, Lamb, Goat)
20. ALL SALES ARE FINAL.

